



Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

Meeting to be held in Leeds Civic Hall, Rooms 6&7
Monday, 19th July, 2021 at 6.00 pm

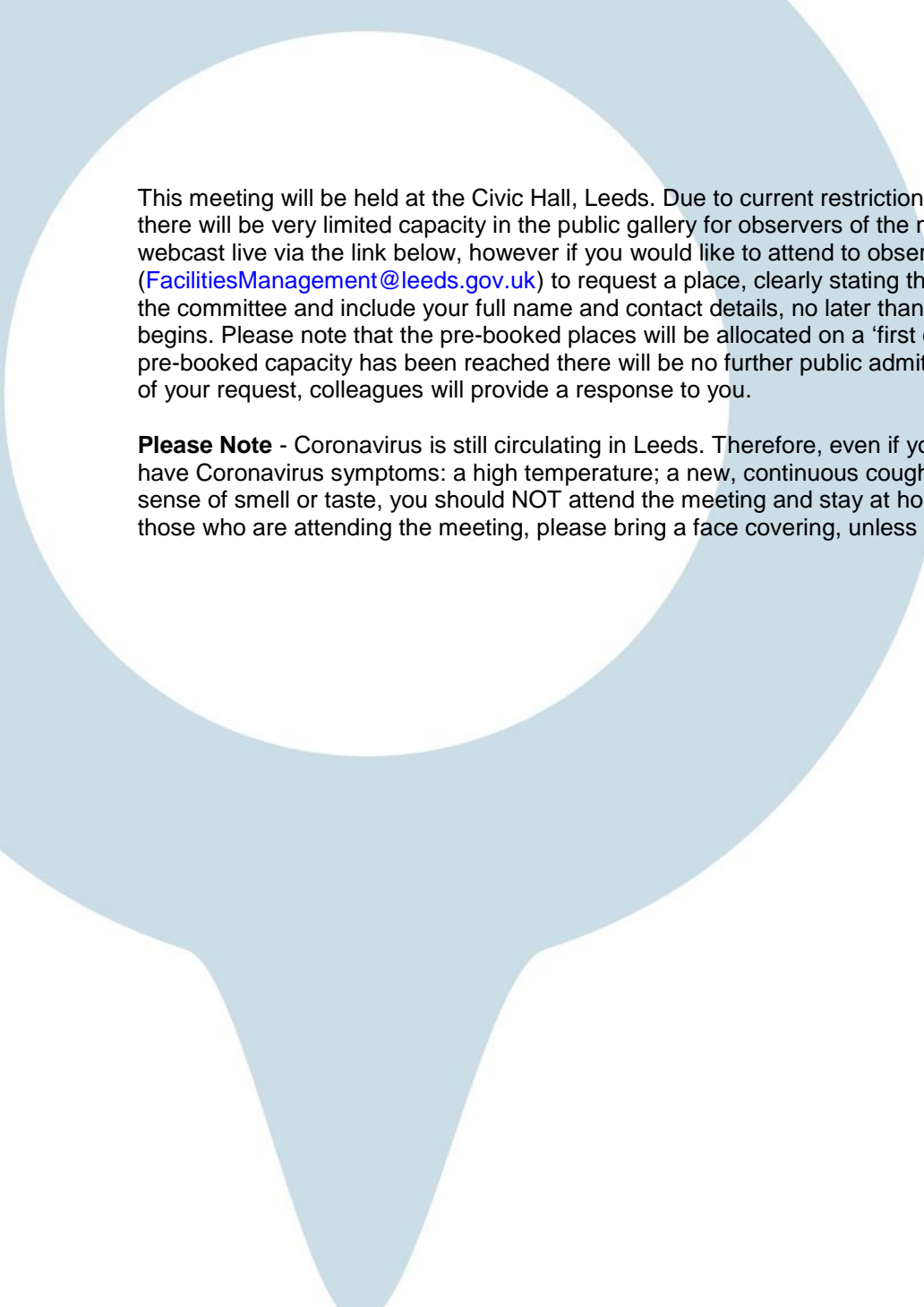
Councillors:

- | | |
|-------------|--------------------|
| J Dowson | - Chapel Allerton; |
| M Rafique | - Chapel Allerton; |
| E Taylor | - Chapel Allerton; |
| R Charlwood | - Moortown; |
| S Hamilton | - Moortown; |
| M Shahzad | - Moortown; |
| J Goddard | - Roundhay; |
| Z Hussain | - Roundhay; |
| L Martin | - Roundhay; |

Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1000&MId=11331&Ver=4>





This meeting will be held at the Civic Hall, Leeds. Due to current restrictions arising from the pandemic, there will be very limited capacity in the public gallery for observers of the meeting. This meeting will be webcast live via the link below, however if you would like to attend to observe in person, please email (FacilitiesManagement@leeds.gov.uk) to request a place, clearly stating the name, date and start time of the committee and include your full name and contact details, no later than 24 hours before the meeting begins. Please note that the pre-booked places will be allocated on a 'first come, first served' basis and once pre-booked capacity has been reached there will be no further public admittance to the meeting. On receipt of your request, colleagues will provide a response to you.

Please Note - Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at home and [get a PCR test](#). For those who are attending the meeting, please bring a face covering, unless you are exempt.

Agenda compiled by: Natasha Prosser 0113 3788021
Governance Services Unit, Civic Hall, Leeds LS1 1UR

Head of Locality Partnerships: Liz Jarmin Tel: 0113 3789035

*Images on cover from left to right:
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree
Moortown - Moortown Corner Shops; Gledhow Valley Woods
Roundhay – Oakwood Clock; Roundhay Park*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>In order to facilitate the Open Forum whilst certain restrictions relating to the pandemic remain in place, the process has been adapted slightly, so that members of the public are invited to make written submissions in advance of the meeting on any matter which falls within the Committee's terms of reference. These will be read out under the agenda item and considered by the Community Committee.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING - 1 MARCH 2021</p> <p>To confirm as a correct record the minutes of the previous meeting held Monday 1st March 2021.</p>	7 - 14

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p>COMMUNITY COMMITTEE APPOINTMENTS 2021/22</p> <p>To consider the report of the City Solicitor that invites members to note the appointment of Cllr M Shahzad as Chair of the Community Committee for 2021/22 as agreed at the recent Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.</p> <p>(Report and Appendices attached)</p>	15 - 28
9			<p>INNER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To consider the report of the Head of Locality Partnerships that provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2021/22.</p> <p>(Report attached)</p>	29 - 42
10			<p>INNER NORTH EAST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To consider the report of the Head of Locality Partnerships that provides an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>The report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p> <p>(Report attached)</p>	43 - 56

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11			<p>INNER NORTH EAST COMMUNITY COMMITTEE - YOUTH ACTIVITY FUND CONSULTATION REPORT</p> <p>To consider the report of the Head of Locality Partnerships that provides the Inner North East Community Committee with an update on the Youth Activity Fund consultation with children and young people. The consultation aims to inform the Community Committee's Youth Activity Fund spend for the 2021/22 financial year.</p> <p>The report also provides the Inner North East Community Committee with reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers.</p> <p>(Report and Appendix attached)</p>	57 - 64
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note the date and time of the next formal meeting as Monday 6th September 2021, at 6 pm.</p> <p>GUIDANCE FOR ATTENDING MEETINGS IN CIVIC HALL, LEEDS</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ol style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	65 - 66

INNER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 1ST MARCH, 2021

PRESENT: Councillor M Shahzad in the Chair
Councillors J Dowson, S Hamilton,
M Rafique, E Taylor and A Wenham

The Chair welcomed everyone to the remote meeting of the Inner North East Community Committee.

The Chair explained that internet connectivity may be an issue for some participants, it was noted that the Inner North East Community Committee have a Deputy Chair, which is Cllr Jane Dowson who would take the Chair should the Chair lose connectivity.

70 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

71 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

72 Late Items

There were no formal late items of business identified. However, supplementary information had been distributed prior to the meeting in relation to Agenda Item 11: Update Report (Minute No. 80 refers).

73 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

74 Apologies for Absence

Apologies were received from Councillor J Goddard, E Tunnicliffe and R Charlwood.

75 Open Forum

On this occasion, no written submissions had been received from members of the public.

76 Minutes of the previous meeting - 2 December 2020

RESOLVED – That the minutes of the previous meeting held 2 December 2020, be approved as an accurate record.

77 COVID19 Vaccination Programme Update

Dr Amal Paul (GP Partner and Burmantofts, Harehills and Richmond Hill Primary Care Network Clinical Director) and Dr Guy Baker (GP and Clinical Director of Central North Primary Care Network) were in attendance at the request of the Community Committee, to provide an update on the roll-out of the vaccination programme. Members were informed of the following:

- Alwoodley Medical Centre has had clinics running on Saturdays, and occasionally mid-week;
- Approximately 20k patients at the Alwoodley Medical Centre have been vaccinated out of a total of 70k, with a small number of those having received the second dosage of the vaccination. The Centre will continue to move through the priority cohort – there are currently 9 priority groups;
- Volunteers have been staffing and marshalling clinics;
- It has been identified that there is an over representation of BAME community whom haven't been vaccinated. Work is ongoing with Public Health colleagues to encourage take up of the vaccine;
- A direct patient approach has been used by telephoning patients to explain the benefits of the vaccination.
- The Burmantofts, Harehills and Richmond Hill PCN started vaccinations on the 14 December 2020, and anticipated issues with acceptance of the vaccination by the ethnic minority and deprived communities;
- Uptake of the vaccination had increased to 55% after working with Public Health England and the NHS to resolve issues around misinformation and mistrust;
- It was identified that engaging with the community is the approach in achieving trust and acceptance to the vaccinations.

Clarity was sought on whether practices are able to prioritise groups, in terms of people with disabilities/ key workers. Dr Baker confirmed that there was a strict steer from the NHS to prioritise groups on an age basis, and specific learning disabilities now form part of the top 6 priority groups. It was noted that there had been issues with patients receiving invitations twice, and this has caused some confusion. Dr Paul added that places of worship will be used to enable patients to access their nearest centre, and the approach sought improved uptake of the vaccination by the local community, as well as Faith Leaders being present for reassurance.

Laura Fitzgerald (Health Improvement Principal, Adults & Health) provided the Community Committee with a PowerPoint presentation that covered the following matters:

- COVID proactive prevention and harm minimisation vulnerability model to reduce the negative impact on inequalities in health of COVID-19;
- Ensuring an outreach approach is implemented and co-designing messages to link in with relevant messages that are needed;
- The strap line nationally/locally 'leaving no one behind'; with the aim to mitigate inequalities

- Principles of the Outbreak Plan;
- Actions in terms of PCN Inequality Plans, Roving Vaccine and Socially excluded/ communities of interest;
- Working with Communities with low uptake including community engagement/champions, wider communications and training and awareness sessions.

Members' discussion included:

- The importance of using social media as a means to send out key messages and tackle theories and myths around the vaccine, and to identify reasons for hesitancy. It was confirmed that the Council are working with partners on hosting webinars, and working on citywide community engagement plans. Dr Paul outlined some background information on research of the Pfizer and Astrazeneca vaccine, including people's concerns with fertility; whilst there was no evidence to show the vaccine would have an affect on fertility, the long term effects were not yet known;
- The importance of understanding the wide diversity of the BAME community, and identifying the different barriers for different communities. Members requested a breakdown on take-up of the vaccine and comparable figures in relation to all ethnic groups;
- Timings of receiving the second dose of the COVID-19 vaccination. Members were informed that current COVID-19 guidance advises a 10-12 week wait, although it may be earlier;
- Clarity on the role of community engagement champions and how they can encourage take up of the vaccine;
- Clarity on the number of mobile busses and staffing. It was confirmed that 2 mobile busses would initially go live after the logistics and location of the busses have been identified, with the potential to increase that number.

The Lord Mayor, Councillor Taylor provided the Community Committee with an update on her experience of receiving the vaccination and encouraged take up of the vaccine.

The Chair thanked those in attendance for their updates.

RESOLVED – To note the contents of the report.

78 Inner North East Community Committee - Update Report: Employment and Skills Update

The Chair invited the Executive Member for Employment and Skills to provide the Community Committee with an update of activity in the area, particularly in relation to the number of people claiming Universal Credit and the numbers of changes being made to help people back into employment.

The Executive Member for Employment and Skills explained that Universal Credit figures have increased across all wards, mostly due to the direct impact of the Coronavirus pandemic. The Council's Employment and Skills services

have successfully supported 216 residents across the Inner North East area back into work, a reduction of 34% when compared to the same period last year; due to furlough. It was confirmed that over the next 6 months, a number of considerations will be taken in terms of big employers and anchor institutions to help assist people back into work.

It was reported that the 25-35 age group was the hardest to support back into work, particularly those with 0 hour contracts and part time work. The Leeds Apprenticeship Festival took place during National Apprenticeship Week (8 – 12 February 2021) and was held remotely. Work was also ongoing in terms of the Levy to boost Apprenticeship numbers, and the Council have made a commitment to those unable to finish their Apprenticeship by providing companies with the funding / matching employees up with new employers.

Members' discussion included:

- Concern for people on 0 hour contracts. Whilst it was acknowledged that 0 hour contracts could not be abolished, work was being looked at with anchor institutions and trade Unions to ensure people have a job where they are paid a fair wage, training opportunities and a career path;
- Hosting career fairs aimed specifically to the Inner North East area and targeting jobs to help people understand employment opportunities in their community. The Executive Member for Employment and Skills confirmed he would be happy to assist the Community Committee with a tailored career fair and acknowledged the benefits of holding them within communities for residents who don't drive.

RESOLVED – To note the contents of the verbal update.

79 Connecting Leeds Transport Strategy

The report of the Director of City Development, was to bring to members' attention details of the consultation on the draft Connecting Leeds Transport Strategy.

In attendance for this item were:

- Finn Campbell, Team Leader (Forward Planning)
- Paul Foster, Transport Planning Manager

The Community Committee were provided with a presentation of slides to inform the consultation process.

Members were informed of the following points:

- The Transport Strategy has the vision that Leeds is to be a city where you don't need a car;
- The objectives of the strategy are to: tackle climate change; deliver inclusive growth; and improve health;
- The 6 big moves identified to focus on the Transport Strategy are:
 - De-carbonising transport;
 - Creating healthier streets, spaces and communities;

- Transform the City Centre
- Enhance public transport
- New mobility solutions
- Deliver a mass transit network

It was noted that during the Transport Consultation held in 2016, the feedback from the Inner North East area was for more efficient inexpensive public transport, less private cars coming from North Yorkshire, catering for orbital journeys and Ring Road cycle provision.

Consultation on the Transport Strategy will be open until 26th March 2021. A copy of the Transport Strategy was appended to the report to the Committee and can be found on the Leeds City Council web pages. The Committee also heard that the team are doing a number of webinars, links to these could also be found on the Council's web pages.

In responding to questions from Members, the following had been discussed:

- The measures in place to mitigate residential speeding including the need to tackle cut-through driving, and understand the effect this has on main routes into the city centre;
- The importance of public engagement during consultation processes on locally led schemes, particularly to identify main problems in communities;
- The importance of encouraging residents to use active travel and reducing private car usage, whilst acknowledging there needs to be reliable and easily accessible public transport infrastructure in place. Members were informed there is ongoing work with West Yorkshire Combined Authority to improve bus infrastructure, although it was noted there were limitations in terms of funding and there was a need nationally to take this issue forward.

The Chair thanked officers for their attendance.

RESOLVED – To note the contents of the report.

80 Inner North East Community Committee Finance Report

The report of the Head of Stronger Communities provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2020/21.

Members were informed of the following points:

- An update on the Wellbeing Fund. A full breakdown and projects was provided at Table 1. The total revenue funding available to the Community Committee for 2020/21 is £136,177.81, with a remaining balance of £24,887.04;
- Ring Fenced Allocations for 2021/22:
 - Ward Pots - £10k per ward;
 - Community Engagement - £1k;

- Chapeltown CCTV - £3k;
- Festive Lights - £25k.
- Since the last Community Committee on 2 December, the following projects have been considered and approved by DDN:
 - Healthy Holidays, Christmas Provision £450; (Wellbeing)
 - Gledhow Valley Road SID £3500; (Capital Project)
 - Harehills Lane SID £3500; (CIL)
 - Chapel Allerton Spaces, Living Advent Calendar £731; (Ward Pot)
 - Meanwood Valley Urban Farm Public Access Defibrillator Project £639 (Ward Pot)
 - Stainbeck URC Public Access Defibrillator Project £1589 (CA Ward Pot £794.50 and Moortown Ward Pot £794.50)
- An update on the Youth Activities Fund. Balances and projects were set out at Table 2 of the report;
- A breakdown of the Ward Pots 2020/21 at Table 4 of the report;
- Outlined projects at Table 5 of the report of projects currently on hold or running and how they have been affected by the pandemic 2020/21;
- The Capital Budget 2020/21 and an update on the projects to date as outlined in Table 6 of the report;
- The CIL remaining balance was £123,921.18 with the CIL allocation outlined in Table 7 of the report;
- An update on the allocation of the £10k COVID Government Funding, with a remaining balance of £9,163;
- An update on the £10k COVID-19 Discretionary Fund, with a remaining balance of £23,868

Members requested that details be circulated regarding the Gledhow Valley Road SID and Harehills Lane SID.

RESOLVED – To note the details of the following:

- a) Details of the Wellbeing Budget position (Table 1)
- b) Details of the projects approved via Delegated Decision
- c) Details of the Youth Activities Fund position (Table 2)
- d) Details of Skips and Ward Pots (Table 4)
- e) Details of the position statement on projects funded by the committee that are currently running on hold and how they have been affected by the Coronavirus pandemic (Table 5)
- f) Details of the Capital Budget (Table 6)
- g) Details of the Community Infrastructure Levy Budget (Table 7)
- h) Details of the Community Committees and the Communities Team responses to the Coronavirus pandemic

The Community Committee approved the following applications:

- Wilderness on your Doorstep £7,350 (Wellbeing)
- Summer Bands in Leeds Parks 2021 £1,950 (Wellbeing)
- A Midsummer Night's Showcase in Roundhay Park and Potternewton Park £500 (Wellbeing)
- New shower facility and disabled toilet £3,158 (CIL)

- Ring Fenced Allocations for 2021/22 as outlined above

81 Inner North East Community Committee Update Report

The report of the Head of Stronger Communities updated Members on the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provided opportunities for further questioning, or to request a more detailed report on a particular issue.

The report also provided updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champion roles, community engagement, partnership and locality working.

Prior to the meeting, supplementary information had been distributed to Members including a copy of the Facebook highlights and information in relation to the Chapel Allerton, Moortown and Roundhay COVID-19 Facebook Groups.

Members highlighted key activities undertaken in terms of their role as Community Committee Champions, including an update on:

- Youth Service - digital equipment had been provided to local schools in the Inner North East area including laptops / chromebooks to support home learning;
- Cleaner Neighbourhoods Team (CNT) – Risk Assessments have been updated to ensure safe working for office staff and front line workers, and to bring more services back. It was confirmed that Bulky waste collections are taking place again;
- Leeds Anti-Social Behavioural Team (LASBAT) – the pandemic has resulted in an increased number of cases of ASB across the Inner North East area, and the demand for service has increased significantly;
- Covid-19 vaccine – whilst the initial roll out of the vaccination has been successful, people are urged to comply with restrictions and take up the vaccine when notified. Reports of anyone claiming to be able to provide residents with a free vaccine should be made to the Police or by calling 101.

Members' attention was also drawn to the following points:

- The Inner North East Housing Advisory Panel started the year with a budget of £39,109.79, and has approximately £10k left to spend until the end of March 2021;
- The Reginald Centre has been adapted and is Covid safe, enabling staff to provide a key service to communities;
- Job Shops staff are working remotely with customers via email and telephone, offering the full range of services;
- The INE Facebook Page has received an extra 12 page 'likes', bringing the following amount to 1,013 and the 6th most popular Community Committee page;

- The most popular post since the 16th November 2020 is the LCC Inner North East Community Committee post 'Covid-19 Rates are rising in parts of Leeds'.

RESOLVED – To note the contents of the report.

82 Date and Times of Community Committee Meetings 2021/22

The report of the City Solicitor requested Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2021/2022 municipal year.

Members were advised that the Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. The report seeks to schedule 4 Community Committee business meetings for 2021/22, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

The proposed dates were presented at paragraph 8 of the report as:

- Monday 14 June 2021 at 6 pm
- Monday 6 September 2021 at 6 pm
- Monday 29 November 2021 at 6 pm
- Monday 28 February 2022 at 6 pm

Members raised concern regarding lack of public engagement, and requested that themed workshops be considered as soon the pandemic allows the Community Committee to do so safely.

RESOLVED – To approve the following dates for the next municipal year:

- Monday 14 June 2021 at 6 pm
- Monday 6 September 2021 at 6 pm
- Monday 29 November 2021 at 6 pm
- Monday 28 February 2022 at 6 pm

(The meeting concluded at 20:30)



Report of: City Solicitor

Report to: Inner North East Community Committee (Chapel Allerton, Roundhay and Moortown wards)

Report author: Natasha Prosser (0113 3788021)

Date: 19th July 2021

For decision

Community Committee Appointments 2021/2022

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor Shahzad as Chair of the Community Committee for 2021/22 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

Main issues

Noting Appointment of Community Committee Chair for 2021/22

1. Members are invited to note the appointment of Councillor Shahzad as Chair of the Community Committee for 2021/22, as agreed at the recent Annual Meeting of Council.

Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships

2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2021/22 municipal year:

Organisation / Outside Body		No. of Places	Current Appointee(s) 19/20 20/21	Proposed Appointee (s) 2021/22
<u>Outside bodies</u>	Moor Allerton Elderly Care	1	Cllr Shahzad	Cllr M Shahzad
	Community Action for Roundhay Elderly	1	Cllr Goddard	Cllr Z Hussain
<u>Clusters</u>	2Gether	1	Cllr Dowson (Cllr Rafique Sub)	Cllrs Dowson, Taylor and Rafique (Shared Role)
	Alwoodley, Roundhay, Moortown (ARM)	2	Cllr Charlwood & Vacancy	Cllr Charlwood (Moortown) & Cllr Martin (Roundhay)
<u>Local Housing Advisory Panels (LHAPs)</u>	Inner North East HAP	3	Cllr Dowson (Chapel Allerton) Cllr Hamilton (Moortown) Vacancy (Roundhay)	Cllr J Dowson (Chapel Allerton) Cllr S Hamilton (Moortown) Cllr L Martin (Roundhay)
	Chapelton LCP	1	Cllr Charlwood	Cllr E Taylor

<u>Local Care Partnerships (LCPs)</u>	Central LCP (includes Meanwood & Moortown)	1	Cllr Shahzad	Cllr R Charlwood
<u>Champions</u>	Children and Young People	1	Cllr Shahzad	Cllr Z Hussain
	Environment	1	Cllr Hamilton	Cllr M Rafique
	Community Safety	1	Cllr Rafique	Cllr M Shahzad
	Employment, Skills and Welfare	1	Cllr Goddard	Cllr S Hamilton
	Health, Wellbeing and Adult Social Care	1	Vacancy	Cllr E Taylor
<u>Corporate Parenting Board</u> (** appointment same as Children's Champion)		1	Cllr Shahzad	Cllr Z Hussain

Options

Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-14:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
12. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
13. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
14. Please note, any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

Local Housing Advisory Panels

15. Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

During 2021/22 HAPs continue to focus their interest and resources on supporting local community projects and activities in response to COVID-19, along with contributing to wider Best Council Plan priorities.

The Inner North East Community Committee in their 2021/22 round of nominations, is therefore requested to:

- a. Nominate up to 1 Ward Member per Ward within the Inner North East HAP area
- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

Local Care Partnerships

16. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose and to tackle the health inequalities that exist both within local communities and across Leeds. LCPS are aligned to Primary Care

Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website <http://inspiringchangeleeds.org/local-care-partnerships/>

From July 2019 onwards Community Committee meetings agreed individual arrangements for representation from Members at Local Care Partnership meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.

In 2019 a number of LCPs were newly formed and others yet to come together. Proposals were put forward on a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit.

All LCPs are now in place and meet on a regular (usually monthly) basis. During COVID these meetings have been virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. LCPs have played a vital role in the local coordination of the COVID response. As we emerge from COVID it is likely that most LCP meetings will remain virtual with quarterly in person meetings to facilitate networking and strengthen relationships.

Members are an integral part of Local Care Partnerships and we are requesting that the links between Local Care Partnerships and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to the LCPs aligned to their Committee.

Community Committee 'Champions'

17. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

18. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.

19. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

Corporate Parenting Board

21. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
22. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
23. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the ‘Care Promise’ for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children’s services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board’s work.
24. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2020/21 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee’s Children’s Services ‘Champion’.
25. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

Children’s Services Cluster Partnerships

26. Clusters are local partnerships that include, amongst others: the Children’s Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children’s Centres, Housing services, third sector, health, local elected members and a senior representative from children’s services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.
27. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People’s Plan and the ambition of a child friendly city across the locality.

28. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).
29. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
30. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.
31. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

Corporate considerations

d. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

e. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children’s Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council’s policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

f. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and the Best Council Plan's 'Best City Priorities'.

g. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exception to this is for "fraud, or other deliberate wrongdoing or recklessness". The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

h. Risk management

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

32. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

33. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
34. The Committee is also invited to note the appointment of Councillor Shahzad, as Chair of the Community Committee for the duration of 2021/22, as agreed at the recent Annual Meeting of Council.

Background information

- None

Community Committee Appointments to Outside Bodies (North East Inner)

APPENDIX 1

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Moor Allerton Elderly Care	Yes	1	Jun-21	1	M Shahzad	Y	Annual	Labour
Community Action For Roundhay Elderly	Yes	1	Jun-21	1	J Goddard	Y	Annual	Labour
Chapelton CAB	Yes	1	Jun-23		J Dowson	Y	3 yearly	Labour
Local Housing Advisory Panel(s) - Inner North East HAP		3	Jun-21	3	J Dowson, Sharon Hamilton, Vacancy	Y	Annual	Labour
CLUSTERS								
2Gether Cluster (Chapel Allerton OR Moortown)		1	Jun-21	1	J Dowson (R Rafique Sub)	Y	Annual	Labour
ARM (Alwoodley, Roundhay & Moortown)		2	Jun-21	2	R Charlwood Vacancy	Y	Annual	Labour
		9		8				
Number of places		9						
Places held pending review		8						
Places currently filled beyond June		1						
Number of places to fill		8						
Number of Members in the Committee Area		9			Percentage of Members on the Committee		Notional Places Allocated	
Labour		9			100		0.00	
Liberal Democrat		0			0		0.00	
Conservative		0			0		0.00	
<i>Other to list</i>		0			0		0.00	
Total		9						

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Housing Advisory Panel	LCC Homes	Ward	LCC Homes
Inner East	6973	Burmantofts & Richmond Hill	4342
		Gipton & Harehills	2631
Inner North East	2978	Chapel Allerton	1893
		Moortown	484
		Roundhay	601
Inner North West	3671	Headingley & Hyde Park	490
		Little London & Woodhouse	1882
		Weetwood	1299
Inner South	6305	Beeston & Holbeck	2404
		Hunslet & Riverside	1791
		Middleton Park	2110
Inner West	8006	Armley	2662
		Bramley & Stanningley	2926
		Kirkstall	2418
Outer East	4306	Killingbeck & Seacroft	4306
Outer North East	2315	Alwoodley	1096
		Harewood	372
		Wetherby	847
Outer North West	3586	Adel & Wharfedale	631
		Guiseley & Rawdon	698
		Horsforth	877
		Otley & Yeadon	1380
Outer South	4140	Ardley & Robin Hood	875
		Morley North	922
		Morley South	1087
		Rothwell	1256
Outer South East	5369	Crossgates & Whinmoor	1844
		Garforth & Swillington	868
		Kippax & Methley	1122
		Temple Newsam	1535
Outer West	4955	Calverley & Farsley	715
		Farnley & Wortley	2512
		Pudsey	1728

(2020/21 Year End)

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Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft	Inner East
	York Road	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates	Outer East
LS25/26	Garforth/Kippax/Rothwell	Outer East
		Outer South
Central	Central	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Chapelton	Inner North East
	Harehills, Richmond Hill and Burmantofts	Inner East
Wetherby	Wetherby	Outer North East
Holt Park and Woodsley		Inner North West
Leeds Student Medical Practice		Inner North West
Aireborough & Aire Valley	Otley and Yeadon	Outer North West
Middleton & Beeston		Inner South
Morley	Morley	Outer South
Armley	Armley	Inner West
	Bramley, Wortley & Middleton	Inner West and Outer West
West Leeds	Pudsey and Bramley	Outer West

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Report of: Head of Stronger Communities

Report to: Inner North East Community Committee
(Chapel Allerton, Moortown and Roundhay)

Report author: Zahir Lunat – Localities Officer

Date: 19 July 2021

For Decision

Inner North East Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2021/22.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner North East Community Committee this means that the money for Chapel Allerton, Roundhay and Moortown will be administered by the Inner North East Community Committee.
9. It was agreed at the Inner North East Community Committee March 2018 that CIL monies for Chapel Allerton, Roundhay and Moortown would be spent in the Community Committee ward that it was generated in. At the INE Finance Sub Group meeting on 9 July 2020 it was agreed that decisions for CIL needs to be agreed at the relevant ward meeting or by contacting the 3 Ward Councillors. The exception is if the funding is over £25k it needs to be agreed at INE Finance Sub Group and ratified at INE Community Committee meeting.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.

12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied:
 - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
 - c. Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.
16. Wellbeing Fund applications and Youth Activity Fund applications are considered at Finance and Policy Sub Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee; Chapel Allerton, Moortown and Roundhay. The sub group makes the recommendations to award funding for projects which is then ratified by the Inner North East Community Committee.

Wellbeing Budget Position 2020/21

17. The total revenue budget approved by Executive Board for 2021/22 was **£81,850.00**. **Table 1** shows a carry forward figure of **£95,054.53** which includes underspends from projects completed in 2020/21. **£11,374.36** represents wellbeing allocated to projects in 2020/21 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore **£165,530.17**. A full breakdown of the projects approved or ring-fenced is available on request.

18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

19. Community Committee is asked to note that, at the time of writing the report, there is currently a remaining balance of **£59,589.20**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing Revenue 2021/22

INCOME: 2021/22	£81,850.00
Balance brought forward from previous year	£95,054.53
Less projects brought forward from previous year	£11,374.36
TOTAL AVAILABLE: 2021/22	£165,530.17

Area wide ring fenced projects	£
Ward Pot	£64,018.69
Community Engagement	£1,000
Festive Lights	£25,000
CCTV (Chapelton)	£3,000
Total spend: Area wide ring fenced projects	£93,018.69

Area wide ward projects	£
Irish Arts & cultural activities and events	£900.00
Nubian Noire	£1,125.00
Wilderness on your Doorstep	£7,350.00
A Midsummer Night's Showcase in Roundhay Park	£500.00
Summer Bands in Leeds Parks 2021	£1,950.00
PHAB	£1,352.94
Total spend:	£13,177.94
Plus Underspend	£255.66
Remaining Available Balance	£59,589.20

Wellbeing and YAF for Consideration and Approval

20. The following projects are presented for Members' consideration:

21. **Project Title:** Chapel Allerton Arts Re-engagement 2021

Name of Group or Organisation: Chapel Allerton Arts Festival

Total Project Cost: £19,465.80

Amount proposed: £5,025.00 (Wellbeing) 2021-22

Amount agreed: £5,025.00

Wards covered: Chapel Allerton, Roundhay and Moortown

Project Description: we hope to build on the small number of events we were able to organise in 2020. The theme will be the optimistic message of "Still Flying High". We plan to work again with Chapel Allerton Artists group to create an Arts Trail in which individual local artists are matched with a local business to create a shop window display at their premises, thereby creating a trail of venues for people to follow and view. Last year 17 artists and businesses took part and we plan to increase this number for 2021. A group of jazz musicians will busk around the local streets (Restrictions permitting). They will stop and play at local bars which have appropriate covid safe facilities (We describe this as our Café Run). They will also call in at local residential care homes and sheltered housing venues. Our activities team plan to encourage local adults and children to make birds by recycling materials found in their homes which will then be used to decorate trees (including the central willow tree). Local artists will create instructional videos to be used on social media. There will be an outdoor workshop on Bank Holiday Monday to kick-start this (restrictions permitting). We are also planning to celebrate our green spaces, which have become so important to many throughout lockdown. We plan to do this by using these spaces to hold small low-key informal events such as a separate Arts Trail for the green spaces and a picnic. The main focus for the Festival will be outdoor live music and stalls (including community group stalls) featuring local musicians on the final weekend afternoons of the Festival.

Community Committee Priorities:

Support projects which reduce social isolation

Support projects which improve employment opportunities and access to training, and support innovation and community enterprise.

Support projects which provide activities for young people and give them a voice and influence

Support projects which improve community confidence, reassurance and cohesion

Support projects which improve the local environment and support environmental enterprise.

22. **Project Title:** Your Local Pantry, Meanwood – Year 1

Name of Group or Organisation: InterACT Church and Community Partnership

Total Project Cost: £44,916.00

Amount proposed: £4,885.00 (Wellbeing) 2021-22

Amount agreed: £4,885.00

Wards covered: Chapel Allerton and Moortown

Project Description: A membership-based community food store at Meanwood Community Centre, with related eat-well projects. The food club will be part of an established franchise, which has been working to tackle food insecurity and inequality since 2014 (Your Local Pantry).

We have been supporting people with food parcels for many years, most especially since the start of the pandemic. Food parcels should be a short term, emergency provision only, and so we've been looking at alternatives that will enable us to help people with food in a more dignified and sustainable way. Feedback from those we've supported strongly confirms that this is what is wanted. We also put out a short survey online to ask residents if they would want to be part of the scheme, either as volunteer or customer. The response from this has been positive and guided us on the best day and times to open. Members will live within reasonable walking distance of the shop. They will pay £3.50/week whilst they are members (no minimum or maximum length of membership). They will be able to choose items in the shop worth £10-15 RRP, saving around £600 a year.

The club will be run by members for members, meaning that local residents will be at the heart of all that happens with the Pantry. Volunteer roles will include administration tasks, stock taking, using a till, customer service and food collection. We think it will open weekly on Mondays, in total for 4 hours. In time, we'd also like to have an early morning slot on a Tuesday.

Community Committee Priorities:

- Support projects which reduce health inequalities and promote healthy lifestyles including physical activity and healthy eating
- Support projects which reduce social isolation
- Support projects which reduce debt and welfare issues and child poverty
- Support projects which improve employment opportunities and access to training, and support innovation and community enterprise
- Support projects which improve community confidence, reassurance and cohesion
- Support projects which improve the local environment and support environmental enterprise

23. Project Title: Active Communities Project

Name of Group or Organisation: RJC Dance

Total Project Cost: £2,550.00

Amount proposed: £2,550.00 (Wellbeing) 2021-22

Amount agreed: £2,550.00

Wards covered: Chapel Allerton & Roundhay

Project Description: This will be the third RJCD Active Communities Project for 'Adults & Elders' delivered by RJC Dance, previous projects operated for only 8 weeks respectively. For this application we seek to provide a more consistent service, we wish to sustain and consolidate our offer, in doing so continue to build on-going relationships with the participating Adults & Elders, whose average age is 72. We will provide 30 weekly 1 hour online sessions for Adults & Elders; using the art form of dance as a vehicle to encourage & motivate, movement & exercise, enhanced by

music and rhythm to reactivate bodies and minds that have become inactive and take the opportunity to engage and motivate dormant bodies and minds to start up and become active during COVID19 and the Lockdown and the isolation that the current situation has found many in. The sessions will support socialization, creative expression, physical fitness and enable positive mental health and well-being.

Community Committee Priorities:

Support projects which reduce health inequalities and promote healthy lifestyles including physical activity and healthy eating.

Support projects which reduce social isolation.

24. Project Title: More than a Coffee Morning (Zumba Class)

Name of Group or Organisation: More than a Coffee Morning

Total Project Cost: £3,310.00

Amount proposed: £2,790.00 (Wellbeing) 2021-22

Amount agreed: £2,790.00

Wards covered: Chapel Allerton & Roundhay

Project Description: Before the pandemic, the project was attended by 25 – 35 individuals each week, many of whom otherwise lived in isolation and were relatively inactive due to age, ill health, or a range of other socioeconomic factors. As well as offering visitors the chance to interact and socialise, it also encourages them to make new acquaintances, learn new skills e.g. cooking or arts and crafts, participate in low level exercise and gain information from guest speakers on how to improve and manage their own health and wellbeing. For example, Feel Good Factor provided cooking classes focused on how to make hot, healthy, affordable meals during the winter months, and we have had speakers from Arthritis Care and Alzheimer's Society among many others. More Than a Coffee Morning will take place every Thursday 10 – 12 at the Polish Centre. Before the pandemic hit, it had been successfully running since May 2015. The CHCs would like to develop the Coffee Morning further by reaching out into the community and actively encouraging people with differing needs to feel able to attend and take advantage of the activities offered such as Zumba, table tennis, health talks and information dissemination, board games, knitting, craft work and an opportunity to relax and socialise over a cup of tea/coffee.

Community Committee Priorities:

Reduce health inequalities and promote healthy lifestyles including physical activity and healthy eating

Reduce social isolation

Improve community confidence, reassurance and cohesion

25. Project Title: Leeds Money Buddies

Name of Group or Organisation: Burmantofts Community Projects

Total Project Cost: £8,227.00

Amount proposed: £5,438.00 (Wellbeing) 2021-22

Amount agreed: TBD

Wards covered: Chapel Allerton, Moortown and Roundhay

Project Description: The Money Buddy Service is providing a, specialist face to face; emergency debt advice, full financial capability and benefit support service to all clients.

Feedback from clients shows the need for a face to face service, especially those clients who have difficulty communicating, are vulnerable or have lack of access to digital and telephone support. We have developed our core offering to meet a spectrum of the most complex, common and immediate financial needs clients present with, without having to wait to see a specialist. This has proven to reduce clients' stress, anxiety levels and improve client engagement and outcomes. In addition, we recognise the difficulties many of our clients have with finding meaningful work, as such, given that unemployment is expected to rise we will be sign-posting clients for employment and skills initiatives as well as recruiting volunteers- where volunteering can help people develop the skills employers are looking for as well as improving peoples' confidence.

The number of sessions attended will be 29, based on a week commencing July 19 start date. Each session is for half a day 9-12pm or 1-4pm. We will ensure that we will do everything possible to ensure that there is no gap in service provision, by training volunteers to become Money Buddies and they may attend sessions as part of their training programme. To access the service, clients can self –refer/ be referred by partners. The grant will contribute to the management, supervision, training, support and employment of the Money Buddy.

Money Buddies would aim for and expect to support 2 clients per centre per session, which is currently 58 clients. Please note benefits support sessions can take time for example; filling in application forms and appeal forms, therefore the 2 clients helped per session is not a hard target.

Community Committee Priorities:

Support projects which reduce debt and welfare issues and child poverty
Support projects which improve employment opportunities and access to training, and support innovation and community enterprise.

26. Project Title: Environmental Summer Playscheme

Name of Group or Organisation: Meanwood Valley Urban Farm

Total Project Cost: £8968.74

Amount proposed: £3818.74 (YAF) 2021-22

Amount agreed: £3818.74

Wards covered: Chapel Allerton, Moortown and Roundhay

Project Description: To offer a Playscheme for children aged between 8 and 11 years for 10 days during the summer holidays.

The Playscheme focuses on three integrated areas: 1) outdoor activities, 2) environmental education and 3) personal and social development. The Playscheme will offer spaces for 100 children. It will be delivered from 9.30am to 3pm every weekday for an expected average of 60 children a day. The grant will pay for 3 of the 5 trained and experienced staff. Admission is £7 per day, but places are free for children residing in the postcode LS7 area, and for children referred by the police, schools and social services, to ensure that local children attend no matter their socio- economic background.

The funding from this grant will cover 50 places for young people from the INE area.

Community Committee Priorities:

- Best city for communities
- Support projects which reduce social isolation
- Support projects which reduce health inequalities and promote healthy lifestyles including physical activity and healthy eating
- Support projects which provide activities for young people and give them a voice and influence
- Support projects which improve community confidence, reassurance and cohesion
- Support projects which improve the local environment and support environmental enterprise.

27. Project Title: New Horizon Summer Youth Project

Name of Group or Organisation: New Horizon Community School

Total Project Cost: £5,352.00

Amount proposed: £1,691.00 (YAF) 2021-22

Amount agreed: £1,691.00

Wards covered: Chapel Allerton, Moortown and Roundhay

Project Description: Summer Youth Extravaganza 2021 for the summer holiday of 2021. This would take place at the start of the summer holiday, 26th July 2021 for four weeks; taking into consideration the current government guidelines and adherence policies and procedures.

This type of opportunity would be beneficial to the youth, as it has been reported repeatedly by several charitable organisations that children and youth people are struggling with their mental well-being as a result of the coronavirus related lockdowns. The pandemic has exacerbated the mental health challenges that young people face.

The session will run Monday, Wednesday and Friday between 1pm to 3pm it will also include 30 minutes pre planning before the session and 30 minutes de brief after. At each session there will be 30 young people 15 from INE area and the other 15 from IE area.

Community Committee Priorities:

- Best city for communities
- Support projects which reduce social isolation
- Support projects which reduce health inequalities and promote healthy lifestyles including physical activity and healthy eating
- Support projects which provide activities for young people and give them a voice and influence
- Support projects which improve community confidence, reassurance and cohesion

Delegated Decisions (DDN)

28. Since the last Community Committee meeting on 1 March 2021, the following projects have been considered and approved by DDN.

Wellbeing, Ward Pot, YAF and CIL

Wellbeing

Nubian Noire - £1,125.00

Irish Arts & Cultural Activities - £2,500.00

Prince Philip Centre Friday PHAB Club - £1,352.94

Ward Pots

Chapel Allerton and Chapeltown Barrier Troughs - £450.00

Meanwood Park Litter Bins/Dog Fouling signs - £1,965.00

Moortown Park – Environmental Improvements - £1,000.00

YAF

Spring Bank Art Camp - £980.00

Breeze Summer Event - £3,650.00

CIL

Community Sports Hall Refurbishment (Flooring) - £3,212.00

Hill Top (Beckhill Grove) Playground - £20,000.00

Declined Projects

29. Since the last Community Committee meeting on 1 March 2021 Allerton Grange Fields Project (Roundhay – Ward Pot) has been declined. .

Youth Activities Fund Position 2021/22

30. The total available for spend in the Inner North East Community Committee in 2021/22 including carry forward from previous year, was **£64,470.30**
31. The Community Committee is asked to note that so far, a total of **£3,800.00** has been allocated to projects, as listed in **Table 2**.
32. The Community Committee is also asked to note that there is a remaining balance of **£60,727.75** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2021/22

	£
INCOME: 2021/22	£43,000.00
Balance brought forward from previous year	£28,093.30
Less projects brought forward from previous year 2020/21	£6,623.00
TOTAL AVAILABLE: 2021/22	£64,470.30

Ward Projects	
Easter Eggtravaganza Art Camp @ Mill Field School	£1,470.00
RJC Dance Easter Camp 2021	£1,350.00
Spring Bank Half term Art Camp @ Mill Field School	£980.00
Total	£3,800.00
Plus Underspend	£57.45
Balance remaining	£60,727.75

Ward Pots Budget (incorporating skips) 2021/22

33. The total available for spend in the Inner North East Community Committee in 2021/22 including carry forward from previous year, was **£64,018.69**.

34. There is currently a remaining balance **£58,392.24** detailed in Table 4.

TABLE 4: Ward Pots 2021/22

Ward Pots	£	Ward Split		
		Chapel Allerton	Moortown	Roundhay
Ward Pots	£64,018.69	£20,675.26	£22,375.43	£20,968.00
Chapel Allerton & Chapeltown Barrier Troughs	£450.00	£450.00		
Meanwood Park Litter Bins & Dog Fouling Signs	£1,965.00		£1,965.00	
Moortown Park Environmental Improvements	£1,000.00		£1,000.00	

BM Wellbeing Village Pilot Event	£1,559.00	£1,559.00		
Summerhill Gardens – Greenspace Development	£500.00			£500.00
RAGA - Roundhay Allotments and Gardens Association (Skip)	£152.45			£152.45
Total Spend	£5,626.45	£2,009.00	£2,965.00	£652.45
Balance remaining (Total/Per ward)	£58,392.24	£18,666.26	£19,410.43	£20,315.55

Capital Budget 2021/22

35. The Inner North East Community Committee has a capital budget of **£20,348.00** available to spend. Members are asked to note the capital allocation broken down by ward and summarised in Table 6.

TABLE 6: Capital 2021/22

	£
Available Balance 1 April 2020	£37,048.00
Injection 1 – May 2020	£8,300.00
Injection 2 – November 2020	£1,000.00
Total Available during April 2020 to March 2021	£46,348.00
St Martin’s Stair Lift (2020/21)	£2,500.00
Beck Hill’s Playground (2020/21)	£20,000.00
Gledhow Valley Road Speed Indication Display Camera (SID) 2020/21	£3,500.00
Total spend during 2020/21	£26,000.00
Balance remaining as at 1 April 2021	£20,348.00

Community Infrastructure Levy (CIL) Budget (2021/22)

36. The Community Committee is asked to note that there is now **£95,551.18** total available to the Inner North East Community Committee. Members are asked to note the CIL allocation broken down by ward and summarised in Table 7.

TABLE 7: Community Infrastructure Levy (CIL) 2020/21

	INE (£)	Chapel Allerton	Moortown	Roundhay
Budget as of 1 April 2020	£124,981.47	£61,995.50	£16,725.26	£46,260.90
Injection 1 – May 2020	£12,288.20	£8,292.21	£0.00	£3,996.00
Injection 2 – November 2020	£5,101.51	£3,773.25	£1,328.26	£0.00
Total Available 2020-21	£142,371.18	£74,060.96	£18,053.32	£50,256.90
Landscaping a Happy and Healthy Outdoor Space (Moortown Primary School)	£10,000.00		£10,000.00	
Harehills Lane SID	£3,500.00	£3,500.00		
Harehills Baptist Church	£3,158.00	£3,158.00		
Roundhay Park Litter Bins	£4,950.00			£4,950.00
Totals:	£21,608.00	£6,658.00	£10,000.00	£4,950.00
Balance as at 1st April 2021	£120,763.18	£67,402.96	£8,053.32	£45,306.90
Leeds Islamic Centre Community Sports Hall Refurbishment	£3,212.00	£3,212.00		
Hill Top (Beckhill Grove) Playground	£20,000.00	£20,000.00		
Community Garden – Newton Lodge Drive	£2,000.00	£2,000.00		
Remaining Balance	£95,551.18	£42,190.96	£8,053.32	£45,306.90

Corporate Considerations**Consultation and Engagement**

37. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

38. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

39. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

40. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

41. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

42. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

43. The Finance Report provides up to date information on the Community Committee’s budget position.

Recommendations

44. Members are asked to consider/approve:

- a. Details of the Wellbeing Budget position (Table 1) (paragraph 19)
- b. Wellbeing, Capital proposals for consideration and approval (paragraph 20)
- c. Details of the projects approved via Delegated Decision (paragraph 24)
- d. Details of the Youth Activities Fund (YAF) position (Table 2) (paragraph 28)
- e. Details of Skips & Ward Pots (Table 4) (paragraph 29)
- f. Details of the position statement on projects funded by the committee that are currently running or hold and how they have been affected by the Coronavirus pandemic (Table 5) (paragraph 30)
- g. Details of the Capital Budget (Table 6) (paragraph 31)
- h. Details of the Community Infrastructure Levy Budget (Table 7) (paragraph 32)
- i. Details of the Community Committees and the Communities Team response to the Coronavirus pandemic (paragraph 33)



Report of: Head of Locality Partnerships

Report to: Inner North East Community Committee
(Chapel Allerton, Moortown and Roundhay)

Report author: Localities Officer - Zahir Lunat

Date: 19 July 2021 for consideration

Inner North East Community Committee – Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Sub Group/External Bodies Nominations

3. Members will have considered Appointments to Sub Groups, Outside Bodies and Community Champions outside of the Community Committee meeting. Members are now ask to ratify the appointments listed in the table below.

Community Committee Champions

Champion Role	2021/22 Member Appointment	Sub Groups Involvement
Community Safety and Environment	Cllr Mohammed Rafique (CS)	INE Community Safety & Environmental Sub Group

	Cllr Mohammed Shahzad (E)	INE Community Safety & Environmental Sub Group
Children & Young People	Cllr Zara Hussain	N/A
Employment, Skills & Welfare	Cllr Sharon Hamilton	N/A
Health, Wellbeing and Adult Social Care	Cllr Eileen Taylor	N/A

Outside Bodies

Outside Body	2021/22 Member Appointment
MAE Care (Moor Allerton Elderly Care)	Cllr Mohammed Shahzad
CARE (Community Action for Roundhay Elderly)	Cllr Zara Hussain
Chapelton Citizens Advice Bureau	Cllr Jane Dowson

Housing Advisory Panel

2021/22 Member Appointment		
Chapel Allerton Ward	Moortown Ward	Roundhay Ward
Cllr Jane Dowson	Cllr Sharon Hamilton	Cllr Lisa Martin

INE Community Safety & Environmental Sub Group *

2021/22 Member Appointment		
Chapel Allerton Ward	Moortown Ward	Roundhay Ward
Cllr Mohammed Rafique	Cllr Mohammed Shahzad	Cllr Jacob Goddard

INE Finance Sub Group *

2021/22 Member Appointment		
Chapel Allerton Ward	Moortown Ward	Roundhay Ward
Cllr Jane Dowson	Cllr Sharon Hamilton	Cllr Jacob Goddard

Cluster Partnerships

Cluster	2021/22 Member Appointment
2gether Cluster	Cllr Jane Dowson, Cllr Eileen Taylor and Cllr Mohammed Rafique (Shared Role)

Alwoodley, Roundhay, Moortown (ARM) Cluster	Cllr Lisa Martin (Roundhay)
	Cllr Rebecca Charwood (Moortown)

Corporate Parenting Board

2021/22 Member Appointment – Cllr Zara Hussain

Local Care Partnership

2021/22 Member Appointment	
Chapelton	Meanwood/Moortown
Cllr Eileen Taylor	Cllr Rebecca Charwood

*As INECC Chair, Cllr Shahzad is invited to attend the Finance and Environmental sub groups.

Breeze Membership – Update from Jason Tabor

The Vision:

- The vision for Breeze Membership is to give all children and young people in Leeds access to a wide range of rich and diverse cultural and sporting activities through a range of free, discounted and VIP access to services, to make Leeds the best city for young people to grow up in.

The Aims:

- Providing opportunity for all children and young people to access quality provision by working with cultural, sporting and commercial leisure sectors in Leeds to offer discounted or free access to services and activities with a Breeze Leeds membership.
- Removing barriers for those most vulnerable and in need, to ensure all young people can access Breeze membership benefits in an inclusive and equitable way.
- Offering engaging, accessible and easy to use communication channels with information about membership benefits, discounts, Breeze events as well as other services from partners across the city.
- Ensuring young people are consulted with and at the heart of what we do, offering them the opportunity to shape and develop the cultural and sporting offer in Leeds.

The Strategy:

- To introduce a paid annual membership to Breeze, to add value and credibility to the scheme.
- To offer a free membership to children on free school meals.
- Re-brand the membership to position it as a new product but maintain links with the quality recognition of the events and services provided by Breeze.

- To engage with council services and the commercial sector to secure discounts (annual and seasonal) or exclusive VIP offers (early bird ticketing, VIP packages) in areas of:
 - Family and young people leisure venues
 - Visitor attractions and museums
 - Leisure centres and sporting facilities
 - Cinemas and theatres
 - Play Centres
 - Holiday events and activities
 - Sporting events (Leeds United and Leeds Rhinos)
 - Concerts and festivals
 - Shops
 - Food venues
 - Redevelop the website to support the new brand and its offer and sign up, to ensure it is engaging and attractive to the target audience.
 - Develop an app to support the membership along with push notifications of new offers and promotions.
 - Devise a successful 'launch' marketing campaign through schools, digital platforms and through cultural and sporting venues.
 - Develop a full communication strategy to continually support the services provided by the membership to be focused on social media and digital communications.
 - To establish a young people's project team to be able to continually consult and support development of Breeze and all its services.
5. Breeze card has traditionally been a free card since 2000, it has given discount at leisure centres, council leisure facilities, acts as a junior library card, and gives free access to Breeze summer events.
 6. Over the last 6 months we have carried out consultation across the city and engaged a Leeds based branding company to look at Breeze and what it is as a brand and what direction it needs to take now to continue to be a strong recognised Brand for young people and families in Leeds.
 7. To make that next step to improve the offer of the card, move to smart mobile technology , an annual fee of £5 per year (whilst still free to those economically disadvantaged) will now be introduced.
 8. The £5 fee will be waived to young people currently on free school meals as this is the easiest way to capture data on pupils from low income families. As the work evolves and develops the £5 waiver may be extended to other groups of young people.
 9. The existing offers and discounts for Breeze card are limited and with little resources allocated to it, public perception of the card shows there is minimal value to it other than leisure centre discounts and access to Breeze summer events.
 10. The introduction of a fee based membership will be based on feedback from young people and their parents who have indicated an appetite for an extended offer which

will be made accessible through a new website and app and a refreshed communication strategy to deliver the comprehensive offer.

The Breeze card will now become the Breeze Pass

Updates by theme

Children and Families - Councillor Mohammed Shahzad

IT Equipment for Schools during national lockdown for home learning and for pupils that are shielding at home

11. INE Community Committee through their Covid19 ward based funding have supported a number of primary and secondary schools in their area with laptops and chromebooks.
12. The IT equipment has been well received by the school community and parents. It has made a positive difference and supported remote learning. It has benefited pupils from deprived background who do not have any form of digital access to learning and this funding has specifically helped the most vulnerable.
13. In the INE area 113 Laptops/Chromebooks have been delivered to Primary and secondary schools targeting pupils most in needs and this has equated to over £17k funding to support home learning.

Environment: Councillor Sharon Hamilton – Inner North East Environmental Sub Group

Cleaner Neighbourhood Team

Generally – Service wide

14. Cleaner Neighbourhoods Team now have staff back from shielding and are slowly getting back to service as normal, although there are lots of areas which have a backlog of litter picking and street sweeping. There are also a number of vacancies across the service due to normal turnover and staff leaving on ELI. The service have however not being able to carry out recruitment during the pandemic. Recruitment is programmed in over the next couple of months, however staffing levels are still approximately 10% down due to vacancies.

Specifically for Inner North East

15. The last three months have again proved extremely challenging particularly due to more people being at home and staffing issues due to Covid. As more people have been at home, more cars have been parked on streets which has added to the challenges of street sweeping and more household waste being generated.
16. CNT have teamed up with Highways to ensure that high risk areas were gritted and safe for the public and staff. This included vaccination centres, footpaths in front of St. James' and Seacroft Hospital and gritting around sheltered blocks.

17. As per the previous update we are still working closely with Refuse, including joining forces with bin crews on collection days. A team is allocated to a bin crew, in an additional vehicle, to collect extra waste, spillage and clean streets behind the bin crew. This has been particularly successful in back streets, due to teams working together to jointly resolve the issues surrounding bin day collections.
18. The service ensured that fly-tipping removal and street cleansing was carried out around the polling stations prior to the elections.

Community Safety - Councillor Mohammed Rafique (Champion)

Leeds Anti-Social Behavioural Team (LASBAT)

19. The LASBT East Team continues to work largely from home and utilises the Councils risk assessments to enable visits, letter drops, door knock, noise seizures, serving papers, as required. A return to a mixture of home working and office based work is expected from late July onwards.
20. LASBAT currently have 42 active cases across the Inner North East area, however there are no particular hotspots nor emerging trends in case types. The majority of cases involve issues between neighbours and have been exacerbated throughout the periods of lockdown over the last 14 months.
21. Recent successes include a warrant to seize noise making equipment from an address in the Chapeltown area, this has been a very long protracted case involving a significant number of breaches of a Section 80 Noise Abatement Notice and a prosecution for said breaches is with the courts and has been adjourned on one occasion. Alongside that further breaches have been witnessed and in order to give respite to residents nearby a warrant was executed on 21st April by LASBAT Officers accompanied by officers from West Yorkshire Police, a number of items were removed including extremely large speakers and are now in storage. The case continues. The property is a Together Housing property and LASBAT have worked with them throughout.
22. LASBAT have also been involved in a case involving a number of beggars at the Northside Retail Park with Aldi being the main complainant, all perpetrators have been issued with ASB Injunction Warnings. They have been referred to the Street Support Team to assist although 4 of the 6 involved have addresses locally, 2 are of no fixed abode. LASBAT will continue to work closely with WYP and the retailers on site.

Health & Well Being Update

Public Health

23. Two new community defibrillators have been installed in the Inner North East area. The first was installed on 26th March at Stainbeck URC and was joint funded by the

Chapel Allerton and Moortown Ward Councillors from their ward wellbeing funds. The second was installed in early April at Meanwood Valley Urban Farm with funding contributions from Moortown, Chapel Allerton, and Weetwood Councillors, as well as INE Housing Advisory Panel. The defibrillators have been registered with the Yorkshire Ambulance Service and add to a vital network of public access defibrillators that can be utilised in the event of cardiac emergencies.



24. Due to a high number of requests across the city and in the Inner North East wards especially concerning on line problem gambling in young people a series of WLTKM sessions have been arranged which can be accessed virtually. These sessions are run by LCC Public Health Resource Centre. A list of examples of the requested sessions are listed below;

Gambling, Gaming and Young People.

Post Covid-19 Syndrome.

Frailty

Child Accident Prevention

For full details, times and dates please follow this link;

<https://www.leeds.gov.uk/phrc/public-health-training/want-to-know-more-sessions>

25. As Leeds moves towards the cessation of government lockdown regulations in a steady and staged manner it is still important that local residents adhere to government advice and regulations. Infection rates are slowly increasing due to the new delta variant, however so far it has not resulted in significant increase in hospital admissions.

Please continue to follow the advice below.

What you can and cannot do during the national lockdown.

<https://www.gov.uk/guidance/national-lockdown-stay-at-home#summary-what-you-can-and-cannot-do-during-the-national-lockdown>

Vaccinations in Leeds.

26. When local residents are called for their vaccination it is extremely important they attend to help reduce infection rates within Leeds so we can return to a normal life as soon as possible.
27. If any local community members have any fears or anxiety about receiving the vaccination they can talk to their local doctor, health professional, LCC Public Health officer or visit these approved information site.

[Coronavirus \(COVID-19\) vaccine - NHS \(www.nhs.uk\)](https://www.nhs.uk)

<https://www.leedsccg.nhs.uk/health/coronavirus/covid-19-vaccine/>

Men's Health Groups set to continue after lock down

28. Due to the ongoing success and general popularity of a variety of local men's health groups in the area they are set to continue after lockdown and offer a full menu of services, support and friendship groups. As well as contributing to aiding local men to recover and become, healthier and more resilient they can also help men to;
- Access a free loan I-pad and associated training to become more digitally literate. This in turn also opens up a world of on line support groups, exercise classes, cookery lessons, basic D.I.Y and an opportunity to talk openly and confidentially about their problems and issues and how these might be solved.
 - Access to financial inclusion services to help manage debt and money worries.
 - Access to free smoking cessation and weight management services either within a group scenario or an intensive personal support option.

For more information please contact:

Ian Pepper ian.pepper@barca-leeds.org or Joe Kemp
joek@touchstonesupport.org.uk or Russ Giles russ.giles@nhs.net

Updates from Key Services

Neighbourhood Centres

29. As part of the work across the city, the Neighbourhood Centre Co-ordinators visited all shops which were open before April 12 in the Chapel Allerton, Meanwood, Moortown and Moortown Corner, Oakwood, Roundhay and Chapeltown. Weekly updates has also been sent to businesses to keep them informed of help available.
30. Following opening of non-essential businesses the team have worked with businesses in Chapel Allerton (Chirpy Design), Chapeltown (Chapeltown Stores/One Love Café), Meanwood (Junction Bar/Coffee), Moortown (Rand Coffee Roastery) and Oakwood (Gron Kafe). Each businesses took 200 facemasks (20 packs of 10) to make available to shops in the area to offer to customers entering the store without a mask. This is

part of the process for trying to further help reduce the spread. They also checked the shops had spare floor vinyl to use for marking where people should stand.

31. All district centres received new signage regarding safety measures before the reopening. By refreshing the signage it will again be noticed and the safety advice reinforced. The signage and the masks and floor vinyl have been made available by various government grants to combat the pandemic.
32. The Neighbourhood Centres Co-ordinator sits on the Council's Pavement Cafes team assessing all applications for new pavement cafes. Wherever possible these are approved. Government directives make them available until September 2022 though of course the council can always revoke permissions if the situation is abused.
33. A key piece of work just starting is to ensure the district centres are aware they will receive our backing to launch traders groups if they wish to. Chapel Allerton already has partnership working so emails are being exchanged with contacts in the other areas to see if they wish to launch traders groups similar to those underway in other parts of the city.

Housing

COVID-19

34. Since the first lockdown started in late March the Tenant Engagement Team have continued to change the way they work due to being unable to meet residents, partners and contractors face to face. Since that time the team have;
 - Continued to hold meetings on-line and have evolved to using Zoom for a number of them and now looking to migrate to Microsoft Teams if residents are happy to do so.
 - Continue to signpost residents to partners who can assist with issues / concerns.
 - Continue to ensure colleagues in the team are regularly contacted to dispel any feeling of isolation.
 - Continue to work with Housing Leeds colleagues on issue resolution.
 - Some staff continue to volunteer with local charities to assist in the collection/delivery of food parcels and prescriptions.
 - The Engagement team have adapted well to working from home, stay in contact and constantly help each other.

Engagement / Involvement

35. Continue to keep in regular contact with groups and involve residents in the area on at least a monthly basis.
36. Launched the 'Virtual walkabout' for the Beckhill estate on 'Your Voice Leeds' the name being Your Place Beckhill giving more people in the area the opportunity to be involved and put forward suggestions/report in areas with issues. Launched 24 April

just with partners - 42 people looked / engaged. Text sent to all tenants / leaseholders 4/5/21 to engage. This approach is to look at interaction via social media and partners before mass texting. Usually Housing get a maximum of 3 residents joining staff to complete the walkabout. So many more have already been involved.

37. Currently working with New Build Team on proposed development on Scott Hall Drive. Looking at S106 contribution with the preferred option looking at being upgrading local play area.

Housing Advisory Panels

38. INE HAP started the year in April with a budget of £34,039.11 (including a carry-over from last year of £4,302.11).

39. So far this financial year 3 projects have been approved with an accumulated spend of £6,397.00. The funded projects are split into the following themes;

- a. Environment and Housing 1.54%
- b. Health and Wellbeing 17.34%

40. Three projects approved;

- a. Chapelton Community Nursery – Room upgrade
- b. Litter Free Meanwood – Equipment
- c. Your Pantry Meanwood – Funding towards equipment and training of volunteers.

41. A number of projects have been completed in recent weeks. Potternewton Court, Beckhill Gate and Fieldhouse Drive have all had car parks marked up with confirmation that residents are parking within boundaries. Fencing has been installed to deter parking in front of properties at 17 – 65 Beckhill Avenue and collapsible bollards installed in front of bin rooms at Leafield, Gledhow and Lidgett Towers to ensure access to both Cleaning and Emergency Services.

42. There are still vacancies for Housing Leeds residents on Inner North East Housing Advisory Panel.

43. 'Plan on a Page' for 2021 has been approved by HAP member. This version includes information around the climate change emergency.

44. April saw the start of the 'Green Guardians' project funded via HAP in the Brackenwood Estate. 16 projects initially put forward and two completed as at 28th April 2021. Positive comments from recipient who are tenants.

Community Payback

45. Since March 2020 teams from Payback have been unable to work in communities. It is hoped that teams (although reduced in numbers) will be back out completing referrals

in the coming months. One project completed by supervisors recently received thanks from a local resident.

Working in Partnership

46. Meetings with third sector organisation, partners continue to take place virtually via Skype, Zoom, WhatsApp and now Microsoft Teams.
47. Regular contact made with groups to advertise Funding Leeds and HAP funding especially when bids for funding from HAP are received.

Community Hubs

The Reginald Centre

48. Our sites are adapted and are fully Covid safe, this has enabled us to continue to provide a key service to our communities. Our staff are doing a combination of face to face work and working from home to support the service.
49. We are working on our road map towards reopening our services fully in a safe way for staff and customers alike and our current working model is below:-

Customer Services (face to face)

- Booking telephone appointments
- Booking PC slots using Net loan and using Self Service PC's
- Collecting LWSS vouchers
- Providing proofs for LWSS
- Requesting Trussell Trust e-vouchers
- Posting out of Council Tax bills
- Temporary Parking Permits
- Raising repairs
- To Drop Off documents
- To Purchase Radar Keys
- Tenancy Termination Notices

Library/PC Usage

50. We are currently offering our browsing model across Leeds, which means the community are welcome to come in and choose their own library books. Alternatively, customers can reserve a book and collect it from their local Library if they feel more comfortable with this via Library Enquiries on 0113 3785005.

51. Our 'Selection Bags' are now available and have been popular with our customers these can be ordered F2F or over the telephone via Library Enquiries on 0113 3785005. The bags will have a selection of 6 books for adults or children ranging from crime, romance, key stages, picture books etc.
52. Our public access PCs are open and bookable with full use of our multi-function printers and scanners, some sites also offer table top scanners. The public can book 45 minute time slots (which can be extended if needed).
53. The Hubs are currently upgrading their self-service public access PCs across the City, this will enable faster more efficient access for customers.

Job shops

54. Our Job shops are now working face to face and customers can access our full range of services including assisting with job searching, creating or updating a CV, completing job applications and preparing for interviews.
55. We are implementing social distancing on site for all staff and customers throughout all our services using PPE and offering masks to customers who require one.
56. The Reginald Centre will be used for a 'pop up' women only vaccination hub w/c 24th February in partnership with Public Health, then 4 weeks later another 4 days for the 2nd vaccine.
57. Local intelligence has highlighted that some BAME communities (3 or 4 groups, including Pakistani, Black Caribbean, East European particularly) are showing low take up of the vaccine, so Public Health are looking to set up a women-only offer which may be a more accessible option for some.
58. Public Health will coordinate the women only vaccination clinic and they will concentrate on getting the message out to local third sector agencies who will direct women to the centre.

Community Cares Volunteer Coordinators

59. Third sector partners continue to support the Community Cares Volunteer initiative providing community outreach and response to those in need during the pandemic. Touchstone (Chapel Allerton), InterACT (Moortown), and St Edmunds (Roundhay) have responded fantastically to support our communities and provide further evidence of a strong and vital voluntary sector. With the encouraging trajectory of falling infection rates and the successful rollout of the ongoing vaccination programme, demand for the service has reduced, but the CCV Coordinators remain responsive to those most affected by the pandemic. The current model and associated funding runs to the end of June and discussions are ongoing with VAL, LCC and third sector partners in terms of the next steps.

Mandela Centre

60. The Covid-19 Local Testing Site continues to operate from the Mandela Centre. If required, the site has the capacity to complete over 1,000 tests daily, second only to the Temple Green facility (2,000+/day), and has provided important community access to testing. At the time of writing, discussions are ongoing regarding the possibility of decommissioning the testing site to allow the resumption of community access to the building.

Consultation and Engagement

61. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

62. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

63. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

Vision for Leeds 2011 – 30
Best City Plan
Health and Wellbeing City Priorities Plan
Children and Young People's Plan
Safer and Stronger Communities Plan
Leeds Inclusive Growth Strategy

Resources and Value for Money

64. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

65. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

66. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

67. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

68. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

69. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Report of: Head of Stronger Communities

Report to: Inner North East Community Committee (Chapel Allerton, Moortown and Roundhay)

Report author: Zahir Lunat – 0113 3782956

Date: 19 July 2021 **For decision/To note:** To note

Community Committee Youth Activity Fund Consultation Report

Purpose of report

1. The report provides the Inner North East Community Committee with background and context on the decision to not have a Youth Summit in 2020/21.
2. The report provides the Inner North East Community Committee with an update on the Youth Activity Fund consultation with children and young people. The consultation aims to inform the Community Committee's Youth Activity Fund spend for the 2021/22 financial year.
3. The report provides the Inner North East Community Committee with reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers.

Main issues

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved at each stage of the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.

7. At the Community Committee Chairs Forum meeting in November 2020, Community Committee Chairs agreed that because of COVID-19, committees would deliver Youth Summits virtually this year, to ensure that events could still go ahead.
8. The plan was that the Youth Summits would be delivered before the spring round of Community Committees so that the event and Youth Activity Fund consultation could all feed in to the committee meeting. Staff in the Community Committee Team therefore were working with ward members and other council officers so that this could happen across all areas.
9. Given that we went in to a new national lockdown in December 2020 and that schools were closed at least until the 8th March 2021, the reality of the Youth Summits going ahead, albeit in a virtual format, were no longer realistic and the Communities Team were contacted by a number of Children's Champions regarding this matter.
10. After seeking advice from colleagues in Children's Services, the Executive Member for Communities agreed a proposal to postpone the Youth Summits. As the virtual Youth Summits could not be delivered before the end of the 2020/21 financial year, the Communities Team proposed that we would produce an online consultation survey on budget spend priorities with children and young people.
11. Capturing this feedback would ensure that young people were still able to inform the Youth Activity Fund spend for each committee in 2021/22. In this respect the survey would produce the same outcome as a physical Youth Summit, as priorities for budget spend could be presented to committees for their consideration, as the Communities Team have done in the past.

Reflections from the last 12 months

Youth Activity Fund Projects – Responding to the Pandemic

12. The COVID-19 pandemic has caused a number of complications for activity providers that work with young people over the last 13 months. It has been a particular challenge for organisations to keep up to date with the changing Government advice and guidance regarding COVID-19.
13. Staff in the Community Committee Team have spent a large proportion of their time liaising with projects and organisations that wanted to work with young people over the last year, making sure that projects were able to demonstrate that they were ready to deliver their activities in accordance with Government guidance and legislation regarding COVID-19, making sure that organisations had the correct policies, procedures and risk assessments in place.
14. Leeds being moved in to Tier 3 in November 2020 and then again, another full national lockdown commencing in December 2020, once again signalled the seriousness of the situation in the city and the rest of the country. In light of the news from central Government on the new national lockdown, the Community Committee Team consulted with colleagues in Public Health on the matter and the recommendation was

made that indoor youth group activity and most outdoor group activity should be suspended, with the exception of activity that was supporting vulnerable groups or targeted groups to help address specific issues, for example youth diversionary activity aimed at preventing anti-social behaviour in the run-up to and immediately after Bonfire Night. Using this approach encouraged everyone to reduce contact to help break the chain of transmission in Leeds.

15. Over the course of the last 13 months organisations and youth providers have continued to adapt to the challenges that the COVID-19 pandemic has presented them and the young people they work with, often working very differently, for example by moving their activity provision to an online virtual platform.
16. In some areas, including the Inner North East Community Committee area, activity packs have also been provided via the Youth Activity Fund. The packs were provided to young people and included a 'Youth Service Guide to Lockdown Life' (as well as a range of contacts and websites that young people may need), mindfulness activities, exercise advice, a time capsule to remember 'This Time in The Future', crosswords, puzzles and diary pages.
17. Adapting responses and approaches for projects to meet the needs of individual communities demonstrates the committee's and the organisations flexibility and willingness to be agile in an ever changing environment, as well as the desire to reach out and connect with young people during the COVID-19 pandemic.

Temporary Youth Activity Fund Revised Criteria

18. As discussed and agreed in the Community Committee Chairs Forum meeting in November 2020, as a result of the Coronavirus pandemic, the Executive Member for Communities agreed to apply some temporary flexibility until the end of the financial year to the current Youth Activity Funding criteria, to enable Community Committees to provide additional support to children and young people who may be experiencing greater disadvantages as a result of the pandemic and associated government restrictions/guidance.

Digital Inclusion

19. Over the last 13 months the Community Committee Team have received a number of requests from committees to fund digital equipment for children and young people from their COVID-19 monies.
20. Clearly there was a need for digital devices and data continued to be a significant barrier during the COVID-19 pandemic, with less prevalence of data support available. Potential options for committees to look at therefore when considering funding projects included, MiFi (a MiFi device can be connected to a cellular network and provides Internet access for up to ten devices), dongles to supplement device distribution, or support to families with devices who were unable to afford data.

21. As we continued to receive a number of similar requests and as a number of Community Committees were interested in spending monies on digital equipment and data, the Community Committee Team developed a checklist that would assist committees in making an informed decision when a request for funding for digital equipment and data was received.
22. The Inner North East Community Committee over the course of the last 13 months has spent £17,493 on digital equipment for children and young people. This includes Chromebooks and laptops.

Youth Activity Fund Consultation Survey

23. The Youth Activity Fund consultation survey was promoted from Monday 15th February 2021 until Friday 30th April, giving young people over two and a half months to provide feedback via the survey.
24. As the consultation survey ended on the 30th April this gave the Community Committee Team time to analyse the survey data & get reports ready for the summer committee meetings. The feedback however can also feed in to any Children's & Families Sub Group meetings that take place, in order to inform the committee's Youth Activity Fund spend.
25. Promotion of the survey has been publicised far and wide across the Inner North East Community Committee area, with information being posted on the Community Committee Facebook page, publicity being sent out to all our school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.
26. As schools started to reopen from the 8th March, the Community Committee Team continued to make schools aware of the survey and its importance. This promotion continued until the 30th April in order to obtain as many feedback responses as possible.
27. As the Youth Service started to deliver some of their face to face service provision with young people from February 2021 onwards, the Communities Team also circulated paper copies to the service, so that they could get young people to fill surveys in.
28. The Inner North East Community Committee received 57 survey responses to the Youth Activity Fund survey. All the survey responses were completed via the online consultation survey

Youth Activity Fund Consultation Survey Recommendations

29. The consultation surveys submitted by young people in the Inner North East Community Committee area suggest the following Youth Activity Fund priorities for 2021/22:

- a. Youth activities on offer in venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
- b. Majority of provision taking place regularly after school, in the evenings and on the weekend with some holiday camps.
- c. Ensure the activities are inclusive of friendship groups, have refreshments available and good quality staff.
- d. Popular activities included;
 1. Sport clubs such as Rugby and Football
 2. Youth club based activity
 3. Cooking
 4. Dance
 5. Outdoor Activities
(Other activities mentioned; trips, residential, ice skating and football events)

30. It is recommended that any projects funded by the Inner North East Community Committee from the Youth Activity Fund focus on these themes and activities in 2021/22.

31. It is also recommended that the Communities Team arrange a physical Youth Summit (maybe to incorporate a virtual element) this financial year, 2021/22. This will inform the Youth Activity Fund spend for 2022/23.

Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey

Appendix 1 is attached with this report.

Corporate Considerations

Consultation and Engagement

32. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the proposals for the Youth Activity Fund survey.

33. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

Equality and Diversity/Cohesion and Integration

34. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

35. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

36. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

37. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

38. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

39. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee’s Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2021/22.

Recommendations

40. Members are asked to note:

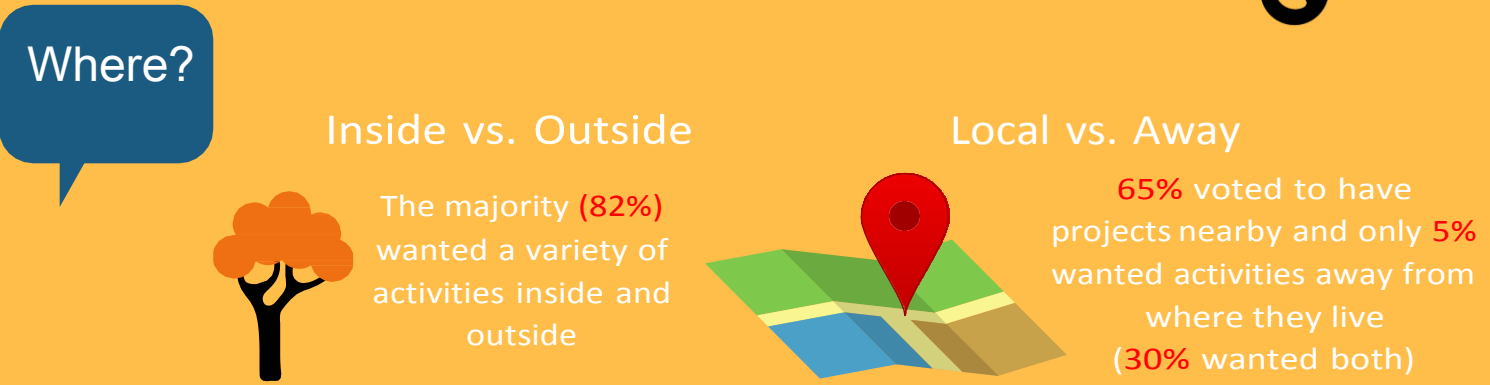
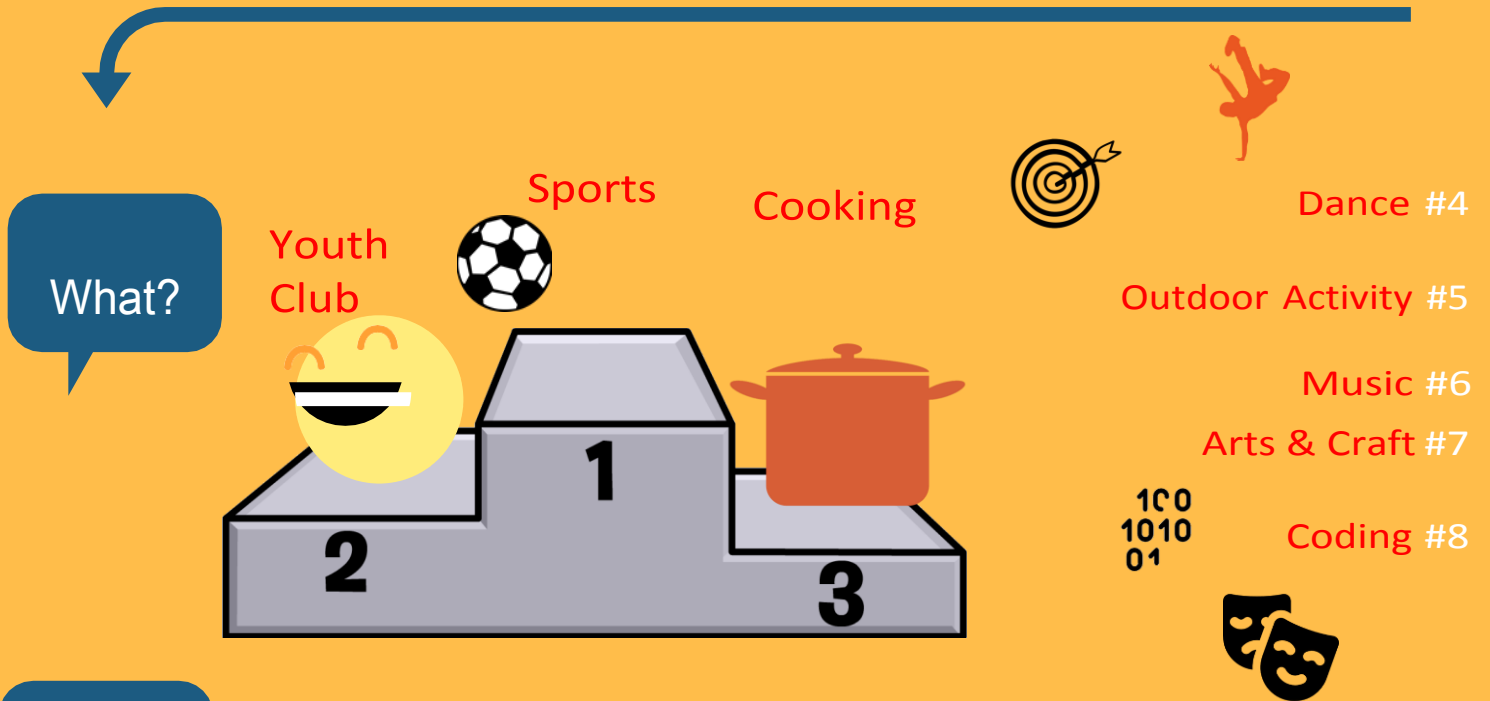
- a. Reflections from the last 12 months during the pandemic (paragraphs 12 - 22).
- b. Details of the Youth Activity Fund consultation survey (paragraphs 23 - 31).
- c. That the Youth Activity Fund survey informs the Community Committee’s Youth Activity Fund for 2021/22.
- d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund consultation survey.
- e. That the Communities Team arrange a physical Youth Summit with young people this financial year, 2021/22 and that this informs the Youth Activity Fund spend for 2022/23.

Inner North East Youth Activity Fund Consultation 21/22



The Communities Team and Leeds Youth Service have consulted with **57** young people in the **Inner North East** area of Leeds.

Young people were asked what activities they would like local councillors to fund in their own communities.



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All attending the meeting must adhere to the guidance that has been set by the government and the council to keep all attending any meetings within a council building safe

- All attending LCC employees are encouraged to undertake a lateral flow test when attending a face to face meeting.
- All attending any meeting must sign in at the main reception.
- Turn up on time so you can be seated whilst adhering to social distancing guidance.
- Stay in your designated seat during the meeting.
- You must wear a face covering whenever you are not in your seat (unless exempt).
- Do not stand and talk in walk ways.
- You must adhere to the one way system that is in place.
- You must adhere to the social distancing guidance at all times.
- Use the hand sanitizer that is placed at the entrance and the exit of the meeting room.
- Where possible use electronic agenda packs.
- Bring your own refreshments.

Note:

Best endeavours have been taken to manage committee business from the outset to prevent a meeting running over the prescribed 1.5 hour guidance. If it becomes apparent that debate is going to exceed this then an adjournment of proceedings will be called by the Chair at an appropriate point. All attending the meeting must vacate the meeting room to enable further ventilation and cleaning. Participants must return to their original seat.

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